**ANNEXURE**

Paste your recent photograph here

**APPLICATION FORM**

Application for the post of Monitoring and Evaluation (M&E) expert

**FILL ALL THE INFORMATION IN BLOCK LETTERS**

**(Before filling in Application Form, please read carefully all the General Instructions contained in the detailed advertisement)**

**1**. **NAME IN FULL** (Surname first) (leave one box blank between two parts of your name)

Shri / Smt./ Kum *[as it appears on your educational certificate]*

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**2**. **FATHER’S / HUSBAND’S NAME** (Surname first) (indicate appropriately by tick mark)

(leave one box blank between two parts of your name)

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**3. ADDRESS FOR CORRESPONDENCE** (leave one box blank between two parts of the address)

|  |
| --- |
|  |
| **STATE** |  |  |  |  |  |  | **PIN****CODE** |  |  |  |  |  |  |

**4. CONTACT INFORMATION**

|  |  |
| --- | --- |
| **E - MAIL ADDRESS** |  |
| **MOBILE NUMBER** |  |
| **TELEPHONE NUMBER** |  |  |  |  |  |  |  |  |  |  |
| **STD CODE** |  |  |  |  |  |  |  |  |  |  |

**5. PERMANENT ADDRESS** (leave one box blank between two parts of the address)

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|  |
| **STATE** |  |  |  |  |  |  | **PIN****CODE** |  |  |  |  |  |  |

**6. DATE OF BIRTH**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **DD** |  |  | **MM** |  |  | **YYYY** |  |  |  |  |

**7. Age as on March 31, 2023.**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **DAYS** |  |  | **MONTHS** |  |  | **YEARS** |  |  |

**8. BIRTH PLACE**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **STATE** |  |  |  |  |  |  |  |  |  |
| **DISTRICT** |  |  |  |  |  |  |  |  |  |
| **PLACE** |  |  |  |  |  |  |  |  |  |

**9**. **NATIONALITY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**10. INDICATE BY TICK MARK IN APPROPRIATE BOX.**

**(I) GENDER**

|  |  |
| --- | --- |
| **MALE** | **FEMALE** |
|  |  |

 **(II) MARITAL STATUS**

|  |  |
| --- | --- |
| **SINGLE** | **MARRIED** |
|  |  |

**11. Languages known (please tick appropriate column)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Language** | **Read** | **Write** | **Speak** |
|  |  |  |  |
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**12: CURRENTLY EMPLOYED: Indicate Yes/ No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**13. EXPECTED REMUNERATION: ₹\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(Mention expected consolidated monthly remuneration in Indian Rupees as per the Detailed Advertisement)

**14. NOTICE PERIOD FOR JOINING: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Days**

(Mention notice period in months/days required to join SIDBI)

**15. EDUCATIONAL QUALIFICATIONS** as on March 31, 2023

**(12th Std. onwards)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Examination****passed** | **Name of University /****Institution** | **Subject details** | **Month & Year****of passing** | **Percentage Marks obtained** | **Class / Division** |
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**Note :-**

**(i)** Please attach a separate sheet, if the space above is insufficient.

**(ii) Self A*ttested photo copies of certificates / mark sheets / degree / diploma etc. in respect of educational qualifications must be attached with the application form.***

**16. Any other relevant certifications**

|  |  |  |  |
| --- | --- | --- | --- |
| **Type of Certification** | **Year of issuance**  | **Issuing Authority** | **Certificate no. and valid upto** |
|
|  |  |  |  |
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Please provide Self *Attested copies of certificate(s)*

**17. PARTICULARS OF EXPERIENCE (**Age as on June 30, 2023**) (starting from present employment)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name / Address**  | **Post Held** | **Period of****Service (please give dates)** | **Length of****Service** | **Nature of duties****performed in brief** | **Monthly Remuneration in ₹** | **Reasons,****for leaving the job** |
| **From** | **To** | **Yrs.** | **Months** |
|  |  |  |  |  |  |  |  |  |
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**Note:-**

(i) Please attach a separate sheet, if the space above is insufficient.

(ii) Self *Attested copies of Experience Certificate(s) giving details such as designation, period, nature of duties performed etc., must be enclosed with the application form. In the absence of the above, the application is liable to be rejected.*

**18.** Please furnish details of two references experts in energy efficiency field and who know you well and can certify your credentials-

|  |  |
| --- | --- |
| i. Name & Designation---------------------------ii. Address- -----------------------------------------iii. Contact No.------------------------------------- | i. Name & Designation-----------------------------ii. Address- -----------------------------------------iii. Contact No.------------------------------------- |

**19.** Please provide information on your previous assignments undertaken with multilateral agencies, if any. (not more than 250 words) - **Please attach separate sheets**

**20** Please share brief on your marketing capabilities and liasoning work with various stakeholders viz. Banks/FIs, Government Departments and Multilateral agencies, Industries, MSMEs and ESCOs. (not more than 250 words) - **Please attach separate sheets**

**21.** Please confirm that you have not been debarred, terminated, blacklisted from any organisation.- **Please attach separate sheets**

**22.** Whether you have any experience of working with Banks/FIs/NBFCs and MSMEs- If yes, give details. **Please attach separate sheets**

**23.** Please provide your experience in monitoring and evaluation. -**Please attach separate sheets**

**24.** Please provide your experience in Energy Efficiency, Environment and Climate Change projects. -**Please attach separate sheets**

**25.** Please provide experience of high-level dialogue with governments, financial institutions, development agencies and other stakeholders in the energy efficiency sub-sector.- **Please attach separate sheets**

**26.** Please provide demonstrated experience of working closely with/for utility companies, ESCOs, energy engineering consulting firms, and/or financial institutions.- **Please attach separate sheets**

**27.** Please explain about your capabilities and expertise for this position (not more than 250 words)- **Please attach separate sheets**

**28.** Any other relevant information**,** which is in line with the objective of applied position(not more than 250 words) - **Please attach separate sheets**

**29. Self Attested photo copies of your CV, relevant identity proof (e.g. PAN Card, Voter Card, Aadhaar Card, Passport ) and proof of residence (e.g. Voter Card, Aadhaar Card, Passport ) must be attached with the application form.**

**30. DECLARATION:**

I hereby certify that all statements made in this application are true, complete and correct to the best of my knowledge and belief and nothing material has been concealed therefrom. I understand that if at any time during the process of recruitment / selection / subsequent service in the Bank, it is found that any information / statement / data given in this application is false / incorrect / any material fact suppressed **OR** I do not satisfy the minimum eligibility criteria as stipulated in the advertisement for the post applied for, my candidature / appointment is liable to be cancelled / terminated forthwith without giving any notice or reasons thereof. I am willing to serve in any of the office / department / associate / subsidiary of the Bank at various places from time to time. I am aware that Bank has a right to transfer me in my existing capacity to any part of the country and / or to any job position from time to time at its sole discretion and such decision of the Bank shall be final and binding on me. I also undertake to abide by all the terms and conditions of the advertisement given by the Bank. I further declare that I have read and fully understood all the General Instructions contained in the advertisement and undertake to abide by the same.

**DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FULL NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PLACE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SIGNATURE OF CANDIDATE**

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*