

Technical Bid**(To be submitted in a separate Non-Window Sealed Envelope)**

With reference to your advertisement in the local dailies dated -----, I / we hereby offer the premises owned by us for housing your ----- (Name of Branch) on lease basis or leave & license basis:

A	General Information:	
1.	Name of the Landlord	
2.	Mobile No	
3.	Location of premises offered	
4.	Floor of the premises offered, (only Ground floor premises will be considered)	
5.	Name of the building	
6.	Door No.	
7.	Name of the street	
8.	Name of the city	
9.	Pin code	
B	Technical information:	
1.	Building – Load bearing or Frame structure	
2.	Type of building –Residential/ Institutional/ Industrial	
3.	No. of floors	
4.	Age of the Building from date of issue of Occupancy Certificate	
C	Status of premises:	
1.	Building ready for occupation – Yes / No	
2.	If No, how much time will be required for occupation	
3.	Carpet area, including Toilets (Area of Toilets inside the offered premises)	Sq. mts.
D	Amenities available:	
1.	Electrical power supply – Yes / No	
2.	Running water supply – Yes / No	

3.	Whether plans are approved by the local authorities – Yes / No	
4.	Whether NOC from the department for commercial/office use of the premises obtained – Yes / No	
5.	Whether occupation certificate has been received – Yes / No	
6.	Whether direct access is available from the main road – Yes / No	
7.	Whether captive power supply is available – Yes / No	
8.	Whether space on roof top for installation of Radio Frequency equipment antennal of height 9M from the roof top with base size of 4x4 feet, for the banks connectivity will be provided – Yes / No.	
9.	Mention the list of any other amenities which are provided	
10.	Interest free security deposit payable by SIDBI (maximum equivalent to three months rent shall be paid by the Bank). (Agreed / Not Agreed)	
11.	Availability of toilets inside the premises. Please indicated – Yes / No	
E	Documents to be submitted along with Bid:	
1.	Copy of Approval Plan enclosed. – Yes / No	
2.	Location Map enclosed – Yes / No	
3.	Copy of property document – Yes / No	
4.	Photo of the premises – Yes / No	
5.	NOC from local authority for commercial/office use – Yes / No.	
F.	Additional Information	
1.	Any additional information, which the bidder would like to furnish.	

I/We have carefully studied the above terms and conditions and accordingly submit our offer and will abide by the said terms and conditions in case our offer of premises is accepted.

Date

Signature of Owner/s

Place

Name of the Owner/s

Phone & E-mail: