



**Small Industries Development Bank of India**  
**Request for Proposal (RfP) for engagement of Technical Support Agencies for providing support to**  
**State Rural Livelihoods Missions in the States of Assam**  
**(RfP No. 2021MAR08/T002229202 dated March 08, 2021) - Pre-bid Meeting on 23/03/2021**  
**Corrigendum/ Clarifications**

SN	Pg. No.	Sec. No/SN	Pt. No./Anx	RfP Clause	Agency Query	SIDBI's Response	Any Change in RfP
<b>Corrigendum</b>							
1.	10	4.1.3	Information to Bidder	SIDBI is governed by provisions of the Public Procurement Policy for Micro and Small Enterprises (MSEs) as circulated by The Ministry of MSME, GoI. These provisions shall be applicable to Micro and Small Enterprises (MSEs) registered with District Industries Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises (MSMEs). Such MSMEs would be entitled for exemption from furnishing tender fee and earnest money deposit (EMD).	We are registered MSME as 'Small' category in Service Sector (category -E) with Ministry Micro, Small and Medium Enterprises (MSMEs). Shall we get exception from both tendered fee and EMD?	All MSEs are exempted for Application fee and EMD.	4.1.4 Page 10, MSME to be read as MSE (for exemption in EMD & Tender Fee)



2.	3	6	Critical Information	Last date for submission of bids: Mar 31, 2021 at 23.59 hours			Last date for submission of bids has been extended to April 05, 2021, 2359 hours
3.	5	8	Critical Information	Date & Time of Opening of Minimum Eligibility bid: Apr 5, 2021 at 11.30 hours			Date for opening of Minimum Eligibility Bid is extended to April 06, 2021 at 1500 hours
<b>Queries and Clarification</b>							
1.	72		Anx-III A	As per the deliverable, 1000 additional/new BC Sakhi's are to be on boarded.	We request you to clarify whether the agency is expected to facilitate the selection and certification of the BC Sakhis as well, or whether BC Sakhis selected through the standard selection process would be directed to the agency for training and on boarding.	The bidder would be required to provide end-to-end execution and facilitate successful on-boarding.	No change
2.	72		Anx-III A	One of the key activities of the assignment is strengthening the BC Sakhi program. As per deliverable 2, the agency shall provide handholding to 1700 BC Sakhis (old and new).  Considering the challenges of introducing new BC Sakhis, and alternatively addressing existing gaps for old BC Sakhis, hand holding support would be significantly different in terms	In that regard, we request you to kindly clarify what kind of handholding is envisaged by the project, in terms of more detailed deliverables and the nature of activities expected. This clarity will help in making an appropriate effort estimate of resources (manpower, contact hours, travel, etc.) and the subsequent cost estimate.  Alternatively, if the client can share Key Performance Indicators (KPIs) for the BC Sakhis (old and new), we may plan the handholding requirements appropriately.	Handholding support to the existing ones will be on case-to-case basis and as per the needs. This may be in terms of facilitating transactions/ documentation support/ fund management support/ device software/ Digital Payments related/ motivational support/ any other support as may be required from time-to-time	No change



				of quantity and types of activities for both.			
3.	72		Anx-III A	The assignment has a major focus on conducting several trainings, both for beneficiaries (3000 women micro entrepreneurs) as well as for ASRLM staff (500 staff members)	<p>Conducting high-quality trainings at that scale requires significant experience and expertise. However, the Key Experts required for the project does not currently reflect the requirement of any Training Expert.</p> <p>We request you to kindly clarify this point, and include Training Expert as a required Key Expert</p>	<p>It is assumed that human resource engaged in the project, especially Strategic Advisor, Project Coordinator and Entrepreneurship and Livelihood Expert would be able to deliver training sessions. However, in case additional resource is required, the bidder should ensure incorporation of the same.</p>	No change
4.	72		Anx-III A	The assignment has a major focus on conducting several trainings, both for beneficiaries (3000 women micro entrepreneurs) as well as for ASRLM staff (500 staff members)	<p>The RFP does not specify who will bear the cost of trainings. Training would incur a significant cost as it includes hiring competent trainers, rent for location of trainings, as well as food and other logistics required to train 3000 persons. At a cost of Rs. 500 per person (including Daily Allowance, Travel allowance, venue cost, basic equipment, etc.), one time training of 3000 persons will amount to Rs. 1500000. As multiple trainings are expected, a realistic figure may be significantly higher. Various trainings of beneficiaries and ASRLM staff will incur different costs.</p> <p>We request you to clarify this point and specify which aspects of training (for beneficiaries and ASRLM staff) are to be</p>	<p>As advised by ASRLM, ASRLM will support the identification of the training infrastructure under the assignment. The cost of the infrastructures and any other cost related to the training has to be provided by the Technical Support Agency (TSA).</p>	No change



					cost. This would help uniformity and reliability in financial proposals from all competitors.		
5.	31	16.3.3	Bidder Credentials	<p>Capability: Relevant experience of Strategic Advisor to be assigned by the Service Provider for carrying-out and managing the project.</p> <ul style="list-style-type: none"> <li>• 12 years – 2 marks</li> <li>• 12 to 15 years – 3 marks</li> <li>• 15 to 20 years – 4 marks</li> <li>• &gt;20 years – 5 marks</li> </ul>	<p>Basis our experience, there are qualified and experienced personnel available who have done similar work in relevant geographies. However, we feel experience of 20 years is considerably high due to which scoring may be hindered in spite of having relevant personnel available. We request and suggest to amend the scoring as follows:</p> <ul style="list-style-type: none"> <li>• 12 years – 2 marks</li> <li>• 12 to 13 years – 3 marks</li> <li>• 13 to 15 years - 4 marks</li> <li>• &gt;15 years – 5 marks</li> </ul>	This is what will provide a competitive edge to the competing bidders.	No change
6.	32	16.3.3	Bidder Credentials	<p>CV of -Strategic Advisor and resource persons to be shared with technical bid. However, indicative CV of person to be outsourced / proposed to be outsourced for project team (person of similar caliber to be placed)] in terms of no. of employees on board for deputation on the proposed assignment</p>	<p>Please clarify if the proposed strategic advisor and resource persons (experts &amp; executives) need to be from in house team of bidder or can be engaged with from other/external resources as well.</p>	<p>All the resource persons may be either in-house or engaged externally for the course of the assignment. However, it may be noted that the engagement of resources and their availability for the entire duration of the project shall be the sole responsibility of the bidder.</p>	No change
7.					<p>We have issued the Demand Draft of Rs. 1180 towards application fees &amp; Rs. 210000 towards EMD for submission of the documents; how do we handover the same to you?</p>	<p>Demand Draft is not acceptable. As mentioned in the RfP, pg. no. 6, under Critical Information; Online Transfer has to be made in the mentioned a/c details.</p>	No change



						Also, please Ref Annexure III, transaction proofs should be attached.	
8.					I assume you would need the original copies of the Bank Mandate Form and other relevant documents (on letterhead); how do we handover the same to you	As of now, signed scanned copies would suffice. At the time of signing of contract by the winning bidder, originals will have to be furnished.	No change
9.					Can you please send the format / template for Commercial Bid since it is missing in the RfP document	Please refer to Annexure VIII (Pg 77) of the RfP document	No change

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