

CORRIGENDUM (Dated 19/03/2021)

Reference - Tender No T002227956 dated 25/02/2021 & Corrigendum dated 08/03/2021

Subject: Appointment / selection of Agency for facilitating publishing of Management & Technology related MSME case studies in reputed journals

The following are the requests/queries and proposed amendment / changes made under the captioned tender. **Rest all other terms and conditions of said tender / RfP shall remain unaltered.**

Sl. No.	Clause / Page no. & details as per RfP / earlier corrigendum	Clarification/ amendment / changes, if any
1	Sl. No. 2 Critical Information <ul style="list-style-type: none">• Last date for submission of bids - March 19, 2021 by 1700 Hours• Date & Time of Opening of Minimum Eligibility bid & Technical bid - March 22, 2021 at 1100 Hrs	Clause stands modified as: <ul style="list-style-type: none">• Last date for submission of bids - March 26, 2021 by 1700 Hours• Date & Time of Opening of Minimum Eligibility bid & Technical bid - March 30, 2021 at 1100 Hrs
2	Page 41 – Annexure III - Minimum Eligibility Criteria <p>The agency should have been in existence in India since April 01, 2016 or earlier. The agency should be a Partnership Firm/Private Limited Company/ Limited Liability Partnership Firm/MNC (Multi National Company) / Public Limited Company / Society / Trust / Section 8 company registered or incorporated in India. It should not be an Individual / Proprietary Concern / HUF etc. Start-ups registered under start-up India, GoI shall be considered as per extant guidelines (proof of being a start-up required)</p>	Revised clause: <ul style="list-style-type: none">• The agency should have been in existence in India since April 01, 2016 or earlier. The agency should be a Partnership Firm/Private Limited Company/ Limited Liability Partnership Firm/MNC (Multi National Company) / Public Limited Company / Society / Trust / Section 8 company / College / University (both Pvt. & Govt.) / Deemed University / Industry Associations registered or incorporated in India. It should not be an Individual / Proprietary Concern / HUF etc. Start-ups registered under start-up India, GoI shall be considered as per extant guidelines (proof of being a start-up required).• Consortium / Joint Venture are also allowed. However, eligibility, other conditions, etc. (except sl. No. 3 in technical evaluation criteria) shall be evaluated for lead partner only.
	Have average turnover of not less than Rs.2 crore during last three financial years. Start-ups registered under start-up India, GoI shall be considered as per extant guidelines (proof of being a start-up required)	Revised clause: <ul style="list-style-type: none">• Have average turnover of not less than Rs.1 crore during last three financial years. Start-ups registered under start-up India,

		<p>Govt shall be considered as per extant guidelines (proof of being a start-up required).</p> <ul style="list-style-type: none"> • Average Income of not less than Rs.1 crore during last three financial years shall be considered for those organisations/bodies for whom turnover is not applicable.
	<p>The agency should have proven track record of executing project/ providing services in development field.</p> <p>Supporting documents requires for compliance.</p> <p>A Self certified letter listing the works handled along with supporting evidence thereof.</p> <ul style="list-style-type: none"> • Copy of Work Order and Completion Certificates from the client; 'OR' • Copy of Work Order and Phase Completion Certificate from the client; 'OR' • Copy of client certificate as documentary proof for the stated criteria and implementation status. 	<p>Revised clause:</p> <p>The agency should have proven track record of executing project/ providing services in development field / similar assignments / conducting practical case studies / case study publications.</p> <p>Supporting documents requires for compliance.</p> <p>A Self certified letter listing the works handled along with supporting evidence thereof.</p> <ul style="list-style-type: none"> • Copy of Work Order / Completion Certificates from the client / proof of publications / publication certificate / acceptance certificate from any public agency or any other proof acceptable to SIDBI shall be allowed.
3	<p>Page 44 – Annexure III A – Response to Technical Bid</p> <p>Experience of agency in similar assignments with academic / professional institutions /universities / research institutions like IITs, Private Universities/ Institutions of repute, etc. directly or through tie-ups/ partnerships.</p> <p>Supporting documents requires for compliance.</p> <p>A Self certified letter listing the works handled along with supporting evidence thereof.</p> <ul style="list-style-type: none"> • Copy of Work Order and Completion Certificates from the client; 'OR' • Copy of Work Order and Phase Completion Certificate from the client; 'OR' • Copy of client certificate as documentary proof for the stated criteria and implementation status. 	<p>Revised clause:</p> <p>Experience of agency in similar assignments with academic / professional institutions /universities / research institutions like IITs, Private Universities/ Institutions of repute, etc. directly or through tie-ups/ partnerships or for any other such bodies / agencies.</p> <p>Supporting documents requires for compliance.</p> <p>A Self certified letter listing the works handled along with supporting evidence thereof.</p> <ul style="list-style-type: none"> • Copy of Work Order / Completion Certificates from the client / proof of publications / publication certificate / acceptance certificate from any public agency or any other proof acceptable to SIDBI shall be allowed.

	<p>Experience of the agency in conducting MSME case studies / related assignments directly or through partners etc.</p> <p>Supporting documents requires for compliance.</p> <p>A Self certified letter listing the works handled along with supporting evidence thereof.</p> <ul style="list-style-type: none"> • Copy of Work Order and Completion Certificates from the client; 'OR' • Copy of Work Order and Phase Completion Certificate from the client; 'OR' • Copy of client certificate as documentary proof for the stated criteria and implementation status. 	<p>Revised clause:</p> <p>Experience of the agency in conducting MSME case studies / developmental reports related assignments directly or through partners etc. for both Government & Private institutions including self-publications.</p> <p>Supporting documents requires for compliance.</p> <p>A Self certified letter listing the works handled along with supporting evidence thereof.</p> <p>Copy of Work Order / Completion Certificates from the client / proof of publications / publication certificate / acceptance certificate from any public agency or any other proof acceptable to SIDBI shall be allowed.</p>
	<p>No. of full-time staff in India on rolls / long term contract (more than 2 years)</p> <p>Supporting documents requires for compliance.</p> <p>Documentary evidence regarding staff on rolls / long term contract to be furnished viz. ESIC, PF, etc.</p>	<p>Revised clause:</p> <p>No. of full-time staff in India on rolls / long term contract (more than 2 years)</p> <p>Supporting documents requires for compliance.</p> <p>Documentary evidence regarding staff on rolls / long term contract to be furnished viz. ESIC/PF, etc. or declaration on company letter head by HR/authorized signatory. However, SIDBI shall have the right to call for supporting documents for any of the staff members on random basis.</p>
4	<p>Page 19, Sl. No. 9.3 – Technical bids evaluation criteria to be read along with Annexure III A</p>	<p>Revised Technical bids evaluation criteria to be read along with Annexure III is annexed.</p>

TECHNICAL BIDS EVALUATION CRITERIA –

Each agency having credentials as stated in the scope of work will get marks as given below in the table:

Sr. No.	Details required/Parameters on which Bidder will be scored for selection / appointment for facilitating publishing of Management & Technology related MSME case studies in reputed journals.	Maximum Marks
A	Bidder Credentials	
1	Experience of agency in similar assignments with academic / professional institutions /universities / research institutions like IITs, Private Universities/ Institutions of repute, etc. directly or through tie-ups/ partnerships or for any other such bodies / agencies.	15
	(a) Upto 2 institutions only	4
	(b) More than 2 institutions upto 4 institutions	8
	(c) More than 4 institutions upto 6 institutions	10
	(d) More than 6 institutions	15
2	Experience of the agency in conducting MSME case studies / developmental reports related assignments directly or through partners etc. for both Government & Private institutions including self-publications.	10
	(a) Upto 2 work orders	4
	(b) More than 2 & upto 4 work orders	6
	(c) More than 4 work orders	10
3	Experience of Team Leader in MSME domain proposed to be deployed for the assignment	10
	(a) Upto 2 years	2
	(b) More than 2 & upto 5 years	6
	(c) More than 5 years	10
4	No. of full-time staff in India on rolls / long term contract (more than 2 years)	10
	(a) Less than 5 staff	2
	(b) 5-10 staff	4
	(c) 11-20 staff	6
	(d) More than 20 staff	10
4	Understanding note/write up on scope of work (not more than 1000 words)	25
	Total	70
B	Presentation on methodology proposed for executing the assignment	30
	(a) Presentation on capability statement	5
	(b) Strategy for carrying out the assignment (including understanding of requirement and scope of work, implementation methodology and proposed team)	25
	Total	100

- The Bank at its discretion may reject the proposal of the agency, without giving any reason whatsoever, if in the Bank's opinion the agencies could not present or demonstrate the proposed assignment.
- During evaluation of the Tenders, the Bank, at its discretion, may ask the Bidder for clarification in respect of its tender. The request for clarification and the response shall be in writing, and no change in the substance of the tender shall be sought, offered or permitted.
- The Bank's reserves the right to accept or reject any tender in whole or in parts without assigning any reason thereof. The decision of the Bank shall be final and binding on all the bidders to this document and bank will not entertain any correspondence in this regard.
- Documentary evidence must be submitted for each criterion and undertaking, or declaration made by the agency must be on the company letter head and is to be signed by an authorized signatory.
- Completion Letter / Reference Letter from relevant Senior Executive of the agency to be attached for each engagement reference mentioned.
- If required bank or its representative can visit the agency and or its centers during evaluation process.
