**Corrigendum (RfP dtd December 06, 2019) – Relaxation / Modification**

|  | **Content of RFP requiring clarification(s)** | **Points of clarification** | **Relaxation/ Modification** |
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|  | Presence of agency directly / through across the selected clusters mentioned in scope of work.  (a) More than 10 cluster upto 30 clusters 5  (b) More than 31 clusters upto 50 clusters 10  (c) More than 50 Clusters 15 | We feel that these criteria are very restrictive, and it is very difficult for a firm to have presence across all the 30 clusters mentioned in the scope of work, we request for relaxation of this criteria.  | Criteria stands modified as:(a) More than 5 clusters upto 10 clusters - 5  (b) More than 10 clusters upto 15 clusters - 10  (c) More than 15 Clusters – 15 |
| 1. 2
 | Engagement of single agency for all the 30 clusters | It is proposed to group the cluster in number of 6-10 and one group can be assigned to one agency. Engaging / Deploying 30 people / consultant in 30 clusters will take time. This will affect timely completion of the assignment.  | SIDBI propose to engage agencies for updation of clusters (group wise). Agencies may bid for one or more groups of clusters:

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| --- | --- | --- | --- |
|  |  | **Cluster location** | **Cluster activity** |
|  | Group I | Ludhiana | Knitted apparel |
|  | Panipat  | Textile and floor covering |
|  | Sambalpur | Textile  |
|  | Bhagalpur | Textile  |
|  | Tirupur | Knitwear  |
|  | Alleppey | Floor coverings |
|  | Group II | Kanpur | Leather |
|  | Kolkata | Leather |
|  | Ambattur | Leather |
|  | Ganjam-Gajpati | Fruit and vegetables |
|  | Pune | Fruit and vegetables |
|  | Agartala | Bamboo |
|  | Group III | Dehradun | Pharma  |
|  | Indore | Pharma  |
|  | Hyderabad  | Pharma  |
|  | Jamnagar | Brass components  |
|  | Vatva | Dyes and chemicals |
|  | Ankaleshwar | Chemical |
|  | Group IV | Mohali-Panchkula-Chandigarh | Engineering |
|  | Rajkot | Engineering & foundry |
|  | Coimbatore | Engineering |
|  | Faridabad | Mix cluster (auto components, engg, forging, foundry, plastics, rubber, etc.) |
|  | Hubli | Auto components/light engineering |
|  | Kolhapur | Foundry  |
|  | Group V | Jammu & Kashmir | Tourism |
|  | Gangtok | Tourism |
|  | Noida-Gurgaon | IT and ITES |
|  | Mumbai/Delhi/Bangalore  | Innovation/start-ups |
|  | Jodhpur | Furniture  |
|  | Jamnagar | Brass components  |

 Process for application- One agency can apply for one / more than one group- the selection shall be QCBS selection group wise- the agency may enter into consortium with similar / expert to fulfill the eligibility criteria / to carry out the assignment  |
|  | Last date of submission of bids | Extension of last of date of submission of bids | Last date of submission of bids is extended to January 01, 2020 (5:00 PM) |
|  | Request you to please give an extension of at least 2 weeks for the submission of the proposal from the date of issuance of replies to the pre-bid queries. |

**Corrigendum (RfP dtd December 06, 2019) – Clarification**

| **S.****No** | **Content of RFP requiring clarification(s)** | **Points of clarification** | **Content for website** |
| --- | --- | --- | --- |
|  | The proposed assignment will be largely based upon secondary research. The agency will use the MSME census data, information available with respective State Level Bankers Committees (SLBCs), RBI reports, District Level Credit Plan, research papers / reports available in public domain, publications / data from industry associations, reports of previous interventions carried out by various agencies etc. | Will SIDBI provide access to data for analysis or only data in public domain is to be used for secondary research? | Studies proposed to be updated are available at <https://www.sidbi.in/en/publication-and-reports/msmestudies> |
|  | However, the agency also need to interact with the Industry Associations, Business Service providers, DICs, MSME-DIs, few individual MSMEs, SIDCs, Bankers, NBFCs, FIs etc., or organize FGDs of stakeholders for updation exercise.  | Will SIDBI provide support in getting stakeholders onboard, how much time would be spend on-site in clusters and who will bear the expense travel and lodging? | It will be agency’s responsibility to get stakeholders on board for inputs in the study. However, SIDBI will help to connect agency to the stakeholders to the extent possible. Time to be spent on-site/ off-site shall be proposed by the agency based upon their understanding of scope of work for the study. However, the study should have component of primary survey and validation programme / event / session / FDG / etc. at the field. On-site engagement shall be given weightage in scoring on technical scores (Strategy for carrying out updation of diagnostic studies (including understanding of requirement and scope of work, implementation methodology and proposed team). |
|  | Debriefing event for SIDBI / other stakeholders | How many Debriefing events would be conducted? Will there be one event per cluster? will the cost of organizing the event need to be included in the operational expenses under the commercial bid or this cost will be borne by SIDBI ?  | The agency may decide the tools / event / session FDG / etc. at the field to carry out the primary survey. It is expected to have one validation event / session / FDG / etc. with relevant stakeholders in each cluster before finalization of study.The cost to be submitted shall include the cost of all such events/ session/ FDG etc. and shall be all inclusive (taxes as well) |
|  | Presence of agency directly / through across the selected clusters mentioned in scope of work.  (a) More than 10 cluster upto 30 clusters 5  (b) More than 31 clusters upto 50 clusters 10  (c) More than 50 Clusters 15 | The scope of work only includes a list of 30 clusters, but as per these criteria marks are allotted for involvement in more than 30 clusters, is there an extended list of clusters being considered for options (b&c)? what does presence across cluster mean, any specific role that the agency needs to have taken up for the cluster intervention? | The eligibility criteria stands modified. It is not necessary to have presence in selected 30 clusters. These clusters can any cluster across India. Presence across cluster will include any full-fledged office/ satellite office / partner agency for specific cluster interventions. At present, role of the agency shall be limited to updation of diagnostic studies. The report shall help SIDBI / stakeholders / policy makers to draft further strategy for intervention.  |
|  | Experience of the agency in implementing developmental projects directly or through partners etc.  (a) 2 work orders 5  (b) 3 work orders 10  (c) More than 3 work orders 15 | What are the criteria for a project to qualify as developmental project? Are there any guidelines on what is the role that the agency has performed in the project? | Development project will include any project/ assignment/ study carried out in the areas relevant to development of micro, small enterprises (MSEs) and result benefitting MSEs directly or indirectly. Agency should have played major role in undertaking the assignment/ carrying out the study.  |
|  | Presentation on methodology proposed for the study

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| --- | --- |
|  |  |
| (a) Presentation on capability statement | 10 |
| b) Strategy for carrying out updation of diagnostic studies (including understanding of requirement and scope of work, implementation methodology and proposed team) | 30 |

 | Does the component B (b) have 30 marks or 20 marks? as presentation on capability statement section has 10 marks assigned and overall section has 30 marks the section (b) might have 20 marks assigned.  | Error, Rectified. Revised extract is as below:

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| Presentation on methodology proposed for the study | marks  |
| Presentation on capability statement  | 10 |
| Strategy for carrying out updation of diagnostic studies (including understanding of requirement and scope of work, implementation methodology and proposed team) | 20 |

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|  | Technical Bids Evaluation Criteria –Bidder Credentials* 1. Presence of agency directly / through across the selected clusters mentioned in scope of work.
	2. More than 10 cluster up to 30 clusters 5
	3. More than 31 clusters up to 50 clusters 10
	4. More than 50 Clusters 15
 | What is the definition of “Presence” here? Does it mean * + An operational company-owned office
	+ A presence in the form of a contact point/ Nodal point of the bidder
	+ Anything else

Will SIDBI consider the partner/network/alliance offices as the presence in these 30 cluster locations? | Presence of agency directly/ across the selected clusters need not to include 30 clusters for which diagnostic studies are proposed. These clusters can be any cluster across India. Presence across cluster will include any full-fledged office/ satellite office / partner agency for specific cluster interventions. The report shall help SIDBI / stakeholders / policy makers to draft further strategy for intervention. |
|  | Experience of the agency in implementing developmental projects directly or through partners etc. | Request to explain the length and width / nature/ scope of work here about “implementing developmental projects”. Does it mean sector/ cluster reports in MSME sectors? Or Business / Advisory projects to raise the employment level and economic output of that cluster? | Development project will include any project/ assignment/ study carried out in the areas relevant to development of micro, small enterprises (MSEs) and result benefitting MSEs directly or indirectly.Agency should have played major role in undertaking the assignment/ carrying out the study. |
|  | Completion Letter / Reference Letter from relevant Senior Executive of the agencyto be attached for each engagement reference mentioned. | Does Reference letter mean work order / Agreement / Purchase Order here? If not, can we submit such documents to prove the engagement/ experience of work? | Reference letter mean work order / Agreement / Purchase Order. In case of unavailability of completion letter or for ongoing projects, last payment cheque/ letter/ mail from relevant Senior Executive of the agency/ organization for whom the assignment was carried out may be considered.  |
|  | Not applicable  | Request you to please guide us with the indicative budget for the assignment | the assignment shall be evaluated on the basis of QCBS. |
|  | Not applicable  | Request you to please clarify the details of the key personal which are required to be proposed for this assignment. | Type of key personnel to be appointed for the assignment has been kept open. Agencies can mention their strategy/ plan in terms of team proposition based on their understanding of the scope of work. The proposed team composition shall carry weight in the evaluation process (Strategy for carrying out updation of diagnostic studies including understanding of requirement and scope of work, implementation methodology and proposed team)  |
|  | Not applicable  | Request you to please give an extension of at least 2 weeks for the submission of the proposal from the date of issuance of replies to the pre-bid queries. | Last date of submission of bids is extended to January 01, 2020 (5:00 PM) |

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