

SMALL INDUSTRIES DEVELOPMENT BANK OF INDIA (SIDBI)

REQUIRES

OFFICE PREMISES

SIDBI invites offers for office premises admeasuring between 3000 sq.ft. and 3500 sq.ft. carpet area in New Delhi on leave and licence / lease basis on single floor in buildings located within 4 Km radius from Videocon Tower, Jhandewalan Extension. The premises should be readily available and furnished & airconditioned or it shall be refurbished by the owner(s) at their own cost as per the Bank's requirement / specifications.

Interested parties having clear and marketable title to the properties built as per local byelaws and having permission for **commercial use** of the same, may submit their offers in two separate sealed covers, one for technical bid and another for financial bid to The Deputy General Manager, Administration and Premises Vertical, SIDBI, Videocon Tower, 12th Floor, E - 1, Rani Jhansi Road, Jhandewalan Extension, New Delhi - 110055, 011-23593470-71, premises_del@sidbi.in.

The formats for technical and financial bids are attached and may be downloaded or the same can be obtained from SIDBI office at the above address. No indication of rent should be given in technical bid. Shortlisting of premises, prima facie meeting the above eligibility criteria shall be done on the basis of following technical parameters:

S. No.	Parameters
1	Location
2	Carpet area offered
3	Approach to the premises and surroundings
4	Visibility and Frontage -
5	Present Age, Condition and maintenance/upkeep of the Building
6	Common amenities / facilities (like lifts, firefighting, security, etc) available
7	Space on roof top for installation of Wireless antenna
8	Parking Space available
9	Power Back-up (DG set facility)
10	suitability / condition of existing Interiors/furnishing / AC
11	Willing to furnish / provide AC, as per Bank's requirement
12	Provision of Separate toilets & pantry
13	Adequate power connection
14	Time required for giving possession of furnished premises
15	Overall impression of the committee after visits / inspection

Financial Bids of only shortlisted offers will be opened. The L-I bidder out of the shortlisted bids as indicted above, shall be considered and invited for negotiations, if felt necessary.

The Technical Bids (i.e. Cover 1) will be opened on 17/03/2017 at 16:00 hours at SIDBI's office in presence of bidders who wish to remain present. Similarly, the Financial Bids (i.e. Cover 2) of shortlisted bidders would be opened in presence of bidders who wish to remain present at a date and time which would be conveyed in due course.

Incomplete applications may be rejected. SIDBI reserves the right to reject any or all the offers without assigning any reason thereof.

Estate/property agents may submit their proposals along with authority letter(s) from the owners. No commission / brokerage will be paid by SIDBI to Estate/Property Agents.