



EXPRESSION OF INTEREST FOR OFFICE SPACE AT NEW DELHI/NOIDA

Small Industries Development Bank of India (SIDBI) is an apex financial institution for promotion, development and financing of micro, small and medium enterprises (MSME) in **India**, set up on April 2, 1990 through an Act of Parliament. Small Industries Development Bank of India is having its Head Office at SIDBI Tower, 15, Ashok Marg, Lucknow-226001, Uttar Pradesh and Regional Office at New Delhi.

SIDBI proposes to acquire office space on outright purchase basis with clear and marketable title for shifting its New Delhi Office and seeks expressions of interest (EOI) with indicative price from owners and authorized agents. The requirement is as given below:-

1. Office area required - 1400 sq.mtr. carpet area (Approx. 15000 sq.ft)
2. The premises should be in one building, readily available or it should be getting ready by June 2018
3. The age of the building should not be more than 20 years from the date of Occupation / Completion certificate issued by the local authority.
4. There should be minimum 15 nos. of car parking available.
5. The building should project a professional and aesthetically pleasing appearance and should be approved for office use.
6. The offered space must be available in a building situated within the main commercial / institutional sector of New Delhi, in the following locations (including nearby area):-
 - a. Rajendra Place
 - b. Connaught Place (within 2km radius)
 - c. Lodhi Road
 - d. Chanakyapuri
 - e. Lajpat Nagar and
 - f. Noida Expressway and nearby area
7. Documents / details to be attached are as given below:-
 - a. Layout plan of the premises
 - b. Photos of the building & premises
 - c. Write up on the facilities / amenities available with details of other occupants

- d. A copy of completion certificate / occupation certificate issued by local authority.
- e. Ownership documents
- f. Other suitable documents, if any.

Please note this is an expression of interest for available space with an indicative price and not an invitation to bid.

Interested parties possessing premises as stated above, having clear and marketable legal title are invited to submit their expression of interest (EOI) to our Mumbai Office at the following address in the prescribed format enclosed herewith furnishing details like name of the owner, contact details, location of the Office space, size, amenities, as also the rates etc.

The Deputy General Manager(Premises) ,
Small Industries Development Bank of India,
Admin and Premises Vertical,
5th floor, C-11, G-Block, Bandra Kurla Complex,
Bandra(East), Mumbai-400051.
Tel.no. 022-67531214/1154
Mobile No. 9892058012.
Email id: prashanths@sidbi.in
rajeshkale@sidbi.in

The EOI should be complete in all respects and signed on all pages. The EOI should be delivered in a sealed envelope and the envelope shall be superscribed with "EOI for Office Space at NewDelhi/Noida". **Alternatively, scanned copy of Offers can also be submitted by email to the above mentioned email ids.**

Please note that the last date of submission of offers with all the details is March 12,2018.

EOI may be submitted either by the owner of the premises or by the Owner's authorized representative. Representative will have to enclose the letter of authority along with the EOI. **No brokerage will be paid by SIDBI.**

Selection of the premises shall be made based on the details submitted in the EOI. The offered premises will be inspected for preliminary short-listing by SIDBI. This may include carrying out the measurements. Selected offeror will be informed subsequently to submit the detailed technical and financial offer , terms and conditions etc.

Notwithstanding anything contained above, SIDBI reserves the right to reject any or all expression of interest offers and give consideration to properties other than those offered in response to this advertisement.

Corrigendum, if any, will be issued and posted on SIDBI website only. Interested parties are, therefore, advised to visit the Tenders section of www.sidbi.in on regular basis for any updates related to schedule or corrigendum with respect to the above EOI.

The last date for submission of EOI/indicative offers with details is **March 12, 2018. The bids will be opened on March 13,2018 at 11:00 AM at Premises Vertical, SIDBI, Mumbai . The Offers submitted will be valid for a period of 90 days**

Expression of Interest Form

To
The Deputy General Manager (Premises),
Small Industries Development Bank of India,
5th floor, C-11, G-Block, Bandra Kurla Complex,
Bandra(East), Mumbai-400051.

Sir,

Sub: Expression of Interest offering office premises on Outright Purchase Basis at New Delhi/Noida.

This EOI/offer is with reference to the advertisement released in the News papers/put up in the Tender section of Small Industries Development Bank of India (SIDBI) website www.sidbi.in inviting EOI/indicative offers for acquiring office space on outright purchase basis

The details of the premises offered are as under:-

| Sl.No. | Description | Remarks |
|----------|---|---|
| 1 | Details of Vendor/Firm/Builder/Owner/Representative | |
| a) | Name | |
| b) | Address & Phone No. Email Address | |
| c) | Constitution of Vendor/Firm. (Whether Proprietary / Partnership / Pvt. Ltd. / Public. Ltd. / PSU etc). | |
| d) | In case of a Company, details of Incorporation of Company and Commencement of Business | Incorporation Date: Ref: Commencement Date: Ref: |
| e) | Permanent Account Number (PAN) Goods and Service Tax Number (GSTIN) | |

| | | |
|-----------|--|----------------------------|
| f) | Name, Designation and Contact No. of the Contact Person to whom all reference shall be made regarding this EOI | |
| 2. | Details of Property | |
| a) | Location & Address of the Property | |
| b) | Usage of Property (as approved by Competent authority). i) Commercial ii) Shopping Complex iii) Institutional Office | |
| c) | Tenure of the Land i) Freehold ii) Leasehold iii) If leasehold give residual period of lease and name of the title holder | |
| 3. | Details of the Building | |
| a) | Type Building: (Commercial/Institutional/Any other) | |
| b) | Type of Construction: (Load Bearing / RCC / Steel framed) | |
| c) | Clear floor height from floor to Ceiling | |
| d) | Floors on which the offered premises is located | |
| e) | Area of premises offered i) Super built up area ii) Built up area iii) Carpet area | Sq.mt. Sq.mt. Sq.mt. |

| | | |
|------------|---|---|
| 4. | Age/Condition of the Construction/Building | |
| a) | Newly constructed (within 2 years) | |
| b) | Old Construction – mention year of Completion | |
| c) | Under-Construction - mention date of possession | |
| 5. | Details of Boundaries and Adjacent Building | |
| a) | Boundary of the Property i) North ii) East iii) South iv) West | |
| b) | Adjacent Buildings, if any | |
| 6. | Car Parking Space | |
| a) | i) Car Parking spaces ii) No. of Car Parking | Reserved/Open |
| 7. | Completion/Occupation Certificate (Only for ready premises) | |
| a) | Whether completion/occupation certificate issued by the competent authority | |
| 8. | Who is maintaining the building (Society/Builder/Condominium) | |
| 9. | Indicative price per sq.ft. of carpet area (Carpet area will be as defined in IS code) | Rs.----- Per sqft of carpet area Or Rs.----- Per sqmt. of carpet area |
| 10. | Other charges payable (Common area maintenance charges to be indicated separately) | |

I hereby confirm that all the terms and conditions specified with respect to this Expression of Interest are acceptable to me. I further confirm that all the required details have been furnished and if this Expression of Interest form is incomplete in any respect on my part then the same is liable to be rejected at the discretion of SIDBI.

I am aware that SIDBI is not bound to accept the Expression of Interest and will not be required to give any reason for rejecting this Expression of Interest.

I further certify that I am an authorized signatory of my company/firm and am, therefore, competent to submit the details towards this Expression of Interest.

Yours faithfully,

Signature of the Offeror

Designation

Seal

Date

Business Address: