

**The Format for Financial Bid (FB)
(to be submitted in Cover – 2)**

From,

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Contact No. (Mobile and Landline)

To,

The Deputy General Manager,
Administration and Premises Vertical,
SIDBI, Videocon Tower, 12th Floor, E – 1,
Rani Jhansi Road, Jhandewalan Extension,
New Delhi – 110055.

Having read and understood the contents of detailed advt., Instructions, terms and conditions and Technical bid, I/we hereby submit (in separate sealed cover) our Financial Bid for the office premises admeasuring ----- sqft (carpet area) and interior furnishing work offered by us on Lease/Leave and License basis.

Office Premises

Sl. No.	Particulars	Details to be filled in by the offerer
1	Monthly rent per sq.ft. of carpet area. (carpet area means covered floor space excluding pillars / columns, walls thickness along the periphery , open verandah/ balcony, niches for storage below window cills, open corridors/ passages, lobbies, staircase, mumties, shaft and rooms for lifts, common toilets	

	<p>and common areas etc.). Columns area inside the rooms / hall are not deductible. Area of AHUs and Toilets exclusively constructed for the premises will be included.</p> <p>a) *Rent for the premises –</p> <p>b) Rent for the existing facilities available(Airconditioning,interiors etc.)</p> <p>c) **Rent for interior furnishing as per the design and specifications of the bank by appointing an architect, etc. (cost of new interiors considered at ₹ 1800/- per sq.ft.approx.)</p> <p>(Note: Estimated cost of new interior works may be considered between ₹ 1500/- to ₹ 2000/- per sq. ft. on carpet area)</p>	<p>₹ per sq. ft.</p> <p>₹ per sq. ft.</p> <p>₹. per sq. ft.</p> <p>(PI write in words also)</p>
2	<p>Lease period</p> <p>a) Initial period (minimum 5 years)</p> <p>b) Renewal period (5 years) and % increase in rent. (Max. Twenty Five Percent)</p> <p>c)Bank shall have option to renew the lease for another term of 3/5 years at same terms and conditions with maximum 25% increase in rent paid at the end of 10th year, necessary provision to this effect</p>	<p>-----</p> <p>----- % (Both in figure and words)</p> <p>Yes / No</p> <p>3 or 5 years renewal with -----% increase in rent.</p>

	would be made in the Agreement)	
3	Municipal and other Taxes are to be borne by the landlord.	To be included in monthly rent.
4	Service Tax	To be paid by Bank separately as per actuals.
5	Maintenance of common area / facilities and external painting to be done by the landlord & cost thereof shall be borne by the landlord.	To be included in monthly rent
6	DG Set charges per month, if any. Based on actual power consumption (meter reading) the bill will be paid by the Bank.	DG Set charges ₹.. per unit
7	Type of agreement to be executed (cost of stamp duty & registration charges is to be borne by landlord & lessee at 50 : 50 each)	Lease agreement / leave and licence agreement.
8	Whether rent as quoted above at Sl. no. 1 (a) should be reasonably split into basic rent and service / amenity charges. If so, at what ratio and also give details of such services / amenities provided in the premises to justify such splitting.	Yes / No
9	Any other charges payable (specify details)	
10	Interest free deposit, if required to be paid by the bank (Max. equivalent to -- months rent)	Equivalent to months rent

* Monthly rent should also include charges such as municipal & other taxes (viz. property tax, water tax, sewer tax, etc.), maintenance charges for common area / facilities, parking charges and all other charges. Water and electricity charges for the rented premises will be paid by the Bank as per actuals.

**Monthly rent for interior work may be quoted considering lease period of 10 years. No rent of interior work would be payable after 10 years. Similarly, no increase in the rent of interiors would be admissible on renewal of lease.