

Bid Document

Bid Details	
Bid End Date/Time	28-09-2020 18:00:00
Bid Opening Date/Time	28-09-2020 18:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	75 (Days)
Ministry/State Name	Ministry Of Finance
Department Name	Department Of Financial Services
Organisation Name	Small Industries Development Bank Of India (sidbi)
Office Name	Mumbai
Item Category	Hiring of Consultants - Management Consultants; Investment Promotion, Capacity Building, Policy/Regu , Hiring of Consultants - Subject Matter Experts; Financial Services; Post Graduate in Domain Area; NA , Hiring of Consultants - Technology Consultants; IT Project Management; Graduate in Engineering with , Hiring of Consultants - Subject Matter Experts; Social Welfare, Livelihoods and Poverty Alleviation; , Hiring of Consultants - Technology Consultants; CRM Expert; Graduate in Engineering with domain know , Hiring of Consultants - Management Consultants; Project Management; Graduate with MBA; NA
Contract Period	1 Year(s) 5 Month(s) 20 Day(s)
Project Experience Required	Yes
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Estimated Bid Value	33300000

EMD Detail

Advisory Bank	State Bank of India
EMD Percentage(%)	2.00
EMD Amount	666000

ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	10.00

Duration of ePBG required (Months).

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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

General Manager

SMALL INDUSTRIES DEVELOPMENT BANK OF INDIA (SIDBI), 10th Floor, Atma Ram House Building, 1 Tolstoy Marg, New Delhi-110001
(Subodh Kumar)

Splitting

Bid splitting not applied.

1. Project experience: The Bidder must have executed at least one single order of 80% value of the Bid or 2 orders each of 50% value of the Bid or 3 orders each of 40% value of the Bid for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company

Additional Required Data/Document(s)

Specific Experience in Desired Field of Consultancy: Mentioned in PDF file of Profile of consultants.

Extendability of contract requirement: The PM SVAnidhi Scheme targets loans up to Rs.10,000/- to 50 lakh Street Vendors by March 31, 2022. Hence, The contract will be valid till March ,31, 2022.

The scheme will be extended on the sole discretion of Ministry of Housing & Urban Affairs (MOHUA). If scheme duration extends, contract extendibility would be considered based on the performance of the agency/consultant & MOHUA/SIDBI will decide the same, if required, at later stage only.

Penalties: As per bid Terms & Conditions.

Scope Of work: [1600075422.pdf](#)

Profile of Consultants: [1600023731.pdf](#)

Pre-qualifications Criteria: [1600075467.pdf](#)

Minutes of the pre-bid meeting/ pre proposal conference: [1600075443.pdf](#)

This Bid is based on Quality & Cost Based Selection (QCBS) . The technical qualification parameters are :-

Parameter Name	Max Marks	Qualification Methodology Document
Bidder credentials	40	View File
Understanding of Project, Vision Plan, Implementation Methodology, Team Structure & its experience & Qualification	60	View File

QCBS Weightage(Technical:Financial):70:30

Interview Venue: Meeting through Google Meet/Microsoft Team. Link will be shared separately.

Presentation Venue: Meeting through Google Meet/Microsoft Team. Link will be shared separately.

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
23-09-2020 15:00:00	Meeting through Google Meet/Microsoft Team. Link will be shared separately.

Hiring Of Consultants - Management Consultants; Investment Promotion, Capacity Building, Policy/Regulatory; Graduate With MBA; NA (1)

Technical Specifications

Specification	Values
Core	
Last 3 years average business revenue from consulting	101 to 200 Crore
Number of Consultants on payroll of firms	5-50
Number of projects completed in India having similar scope & size of proposed project under hiring	3
Consulting Category/ Stream	Management Consultants
Consultant's Profile	Investment Promotion, Capacity Building, Policy/Regulatory
Indicative generic Qualification of consultants/ resources/ SME	Graduate with MBA
Proof of Concept (POC) Required	NA
Total Experience of Consultants/ Resources (in Years)	4 to 6 Year
Deployment of Consultants/Resource	Onsite
Certifications	NA
Addon(s)	
Additional Details	
Position of the Consultant	1. Supporting the Project Management Unit (PMU) in conducting the nationwide Information and Education Communication (IEC) Campaign to publicize the Scheme. 2. Organizing capacity building programs through digital and other mediums for various stakeholders. 3. Planning and digital collateral for marketing and capacity building activities. 4. Any other task assigned by MoHUA as per requirements of the Scheme.
Required Expertise of Consultant in the Subject Matter/Sub-Sector	Position - Expert on Capacity Building & IEC with minimum 3 year of experience. 1. Should have at least 2 years' experience in IEC/ Capacity Building initiatives of social development projects, preferably in financial inclusion. 2. Should have excellent oral and written English communication 3. Should have ability to conceptualise/ capacity building collateral (including digital)
Required Educational Qualification of Consultants	Post-Graduation in Social Sciences / Management / Mass Communication / Economics

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Service Number of Consultants / SMEs	Additional Requirement

1	Chanchal Sahu	110001,10TH Floor, Atma Ram House 1, Tolstoy Marg New Delhi - 110001 Landmark- Near Barakhamba Metro Station	1	N/A
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Hiring Of Consultants - Subject Matter Experts; Financial Services; Post Graduate In Domain Area; NA (2)

Technical Specifications

Specification	Values
Core	
Last 3 years average business revenue from consulting	101 to 200 Crore
Number of Consultants on payroll of firms	5-50
Number of projects completed in India having similar scope & size of proposed project under hiring	3
Consulting Category/ Stream	Subject Matter Experts
Consultant's Profile	Financial Services
Indicative generic Qualification of consultants/ resources/ SME	Post Graduate in Domain Area
Proof of Concept (POC) Required	NA
Total Experience of Consultants/ Resources (in Years)	4 to 6 Year
Deployment of Consultants/Resource	Onsite
Certifications	NA
Addon(s)	
Additional Details	
Required Expertise of Consultant in the Subject Matter/Sub-Sector	Position - Expert on the Banking, NBFCs & MFIs sectors with minimum 3 year of experience.1. Should have at least 2 years' experience as a Banker/ Financial Analyst with Banks/ MFIs/ NBFCs. 2. Should have excellent oral and written English communication
Position of the Consultant	1. To work closely with Lenders/ CGTSME/ NPCI/ Digital Payment Aggregators (DPAs)/IT SERVICE PROVIDER/Paisa Portal/UIDAI to determine issues/ queries/ needs/ feedback & solution/suggestion for improving the implementation of PM SVANidhi Scheme. 2. Handling matters relating to release of interest subsidy and cash back to street vendors. 3. Collaborating with IT team in resolving technical issues to ensure high-quality service to all stakeholders 4. Any other task assigned by MoHUA as per requirements of Scheme.
Required Educational Qualification of Consultants	Post graduate degree in Commerce / Finance / Business administration / CA / CFA.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Service Number of Consultants / SMEs	Additional Requirement
1	Chanchal Sahu	110001,10TH Floor, Atma Ram House 1, Tolstoy Marg New Delhi - 110001 Landmark- Near Barakhamba Metro Station	2	N/A

Hiring Of Consultants - Technology Consultants; IT Project Management; Graduate In Engineering With Domain Knowledge; Yes (3)

Technical Specifications

Specification	Values
Core	
Last 3 years average business revenue from consulting	101 to 200 Crore
Number of Consultants on payroll of firms	5-50
Number of projects completed in India having similar scope & size of proposed project under hiring	3
Consulting Category/ Stream	Technology Consultants
Consultant's Profile	IT Project Management
Indicative generic Qualification of consultants/ resources/ SME	Graduate in Engineering with domain knowledge
Proof of Concept (POC) Required	Yes
Total Experience of Consultants/ Resources (in Years)	4 to 6 Year
Deployment of Consultants/Resource	Onsite
Certifications	NA
Addon(s)	
Additional Details	
Required Expertise of Consultant in the Subject Matter/Sub-Sector	Position - IT Specialist, MIS and Monitoring & Evaluation Analyst with minimum 3 year of experience.1. Should have at least 2 years' experience in designing, developing and implementing ICT initiatives for Pan-India projects 2. Should have experience in developing smart solutions 3. Experience of working with large and medium micro-finance companies will be preferred 4. Should have experience in developing Management Information Systems. 5. Should have excellent oral and written English communication
Position of the Consultant	1. Managing/ Assessing current and emerging digital requirement/ platforms for PM SVANidhi scheme and facilitating implementation of the scheme. Coordinate with external IT service provider. 2. Monitoring the performance of IT platform in terms of architecture, infrastructure adequacy and user experience and preparing appropriate reports including through dashboards. 3. Providing Analytics of street vendor's survey. 4. Any other task assigned by MoHUA as per requirements of Scheme.
Required Educational Qualification of Consultants	MCA / B.Tech/ B.E . Preference to candidates conversant with latest Business Intelligence and data Analytics Software

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Service Number of Consultants / SMEs	Additional Requirement
1	Chanchal Sahu	110001,10TH Floor, Atma Ram House 1, Tolstoy Marg New Delhi - 110001 Landmark- Near	3	N/A

Hiring Of Consultants - Subject Matter Experts; Social Welfare, Livelihoods And Poverty Alleviation; Post Graduate In Domain Area; NA (1)

Technical Specifications

Specification	Values
Core	
Last 3 years average business revenue from consulting	101 to 200 Crore
Number of Consultants on payroll of firms	5-50
Number of projects completed in India having similar scope & size of proposed project under hiring	3
Consulting Category/ Stream	Subject Matter Experts
Consultant's Profile	Social Welfare, Livelihoods and Poverty Alleviation
Indicative generic Qualification of consultants/ resources/ SME	Post Graduate in Domain Area
Proof of Concept (POC) Required	NA
Total Experience of Consultants/ Resources (in Years)	4 to 6 Year
Deployment of Consultants/Resource	Onsite
Certifications	NA
Addon(s)	
Additional Details	
Position of the Consultant	1. Managing socio-economic surveys under the Scheme. 2. Conducting comprehensive research and analysis on beneficiary data 3. Developing action plans for strengthening of policy profile. 4. Any other task assigned by MoHUA as per requirements of Scheme.
Required Expertise of Consultant in the Subject Matter/Sub-Sector	Position - Socio Economic Profiling Expert with minimum 3 year of experience. 1. Experience in Public Sector Consultancy under the domain of development economics (poverty, livelihoods, political economy) 2.Hands-on experience in handling development projects would be given preference
Required Educational Qualification of Consultants	Post Graduate in Social Science/ Management with minimum 3 years experience

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Service Number of Consultants / SMEs	Additional Requirement
1	Chanchal Sahu	110001,10TH Floor, Atma Ram House 1, Tolstoy Marg New Delhi - 110001 Landmark- Near Barakhamba Metro Station	1	N/A

Hiring Of Consultants - Technology Consultants; CRM Expert; Graduate In Engineering With Domain Knowledge; No (3)

Technical Specifications

Specification	Values
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Core	
Last 3 years average business revenue from consulting	101 to 200 Crore
Number of Consultants on payroll of firms	5-50
Number of projects completed in India having similar scope & size of proposed project under hiring	3
Consulting Category/ Stream	Technology Consultants
Consultant's Profile	CRM Expert
Indicative generic Qualification of consultants/ resources/ SME	Graduate in Engineering with domain knowledge
Proof of Concept (POC) Required	No
Total Experience of Consultants/ Resources (in Years)	4 to 6 Year
Deployment of Consultants/Resource	Onsite
Certifications	NA
Addon(s)	
Additional Details	
Required Educational Qualification of Consultants	Graduate with minimum 3 years experience
Position of the Consultant	1. Provide admin support to PM SVANidhi team, assistance to ULBs & lenders and officials related to the IT Platform. 2. Attend the queries related to PM SVANidhi Scheme on telephones/ emails/ in-person and send prompt responses to queries in time bound manner. 3. Any other task assigned by MoHUA as per requirements of Scheme.
Required Expertise of Consultant in the Subject Matter/Sub-Sector	Position - Customer relationship staff (Admin & Support Staff for Call Centre /Query response) with minimum 3 year of experience. 1. Experience as admin/support staff in corporates. 2. Good communication skills and learning ability. 3. Command over English & Hindi Language (preference to additional language)

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Service Number of Consultants / SMEs	Additional Requirement
1	Chanchal Sahu	110001,10TH Floor, Atma Ram House 1, Tolstoy Marg New Delhi - 110001 Landmark- Near Barakhamba Metro Station	3	N/A

Hiring Of Consultants - Management Consultants; Project Management; Graduate With MBA; NA (1)

Technical Specifications

Specification	Values
Core	
Last 3 years average business revenue from consulting	101 to 200 Crore
Number of Consultants on payroll of firms	5-50
Number of projects completed in India having similar scope & size of proposed project under hiring	3
Consulting Category/ Stream	Management Consultants

Consultant's Profile	Project Management
Indicative generic Qualification of consultants/ resources/ SME	Graduate with MBA
Proof of Concept (POC) Required	NA
Total Experience of Consultants/ Resources (in Years)	7 to 9 Year
Deployment of Consultants/Resource	Onsite
Certifications	NA
Addon(s)	
Additional Details	
Position of the Consultant	1. Coordinating the activities of PM SVANidhi PMU under guidance of MOHUA / SIDBI for smooth implementation of PM SVANidhi scheme 2. Stakeholder engagement of SIDBI/ MOHUA / NMMU/ SMMU/ ULB/ LENDERS/PAYMENT AGGREGATORS/IT SERVICE PROVIDER 3. Suggest improvements in program delivery based on market feedback and field surveys. 4. Creating desired reporting/ presentation / analytics for various stakeholders. 5. Any other task assigned by MoHUA as per requirements of Scheme.
Required Educational Qualification of Consultants	Post-Graduate in Management
Required Expertise of Consultant in the Subject Matter/Sub-Sector	Position of Team Lead/Project Lead. Minimum Experience required- 7 years .1. Should have atleast 5 years' experience in leading large programs at Pan India level. 2. Should have at least 2 years' experience in handling credit / loan disbursement programs at national level. 3. Should have at least 2 years' experience in engaging with multiple stakeholders. 4. Should have excellent oral and written English communication

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Service Number of Consultants / SMEs	Additional Requirement
1	Chanchal Sahu	110001,10TH Floor, Atma Ram House 1, Tolstoy Marg New Delhi - 110001 Landmark- Near Barakhamba Metro Station	1	N/A

Bid Specific Additional Terms and Conditions

1. PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.
2. While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.
3. For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:
 - a. Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
 - b. Execution certificate by client with order value.
 - c. Any other document in support of order execution like Third Party Inspection release note, etc.
4. Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name SMALL INDUSTRIES DEVELOPMENT BANK OF INDIA Account No. 37832223406 IFSC Code SBIN0050191 Bank Name STATE BANK OF INDIA Branch address KASTOORBA GANDHI MARG, CONNAUGHT PLACE, NEW DELHI-110001. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details

field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

5. Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name SMALL INDUSTRIES DEVELOPMENT BANK OF INDIA Account No. 37832223406 IFSC Code SBIN0050191 Bank Name STATE BANK OF INDIA Branch address KASTOORBA GANDHI MARG, CONNAUGHT PLACE, NEW DELHI-110001.

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

- 6.1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---