

Pre-Qualification of Contractors/Service Provider for

Cleaning and Sealer application for Granite Stone Façade work.

Small Industries Development Bank of India (SIDBI) wish to empanel contractor/service provider for cleaning and sealer application for Granite stone façade works at Mumbai Office, Bandra Kurla Complex, Bandra(E), Mumbai.

The estimated cost for the work is around Rs.7 lakh(approx).

The applications in the prescribed format should be submitted along with all supporting documents like copies of latest Income-Tax return filed, list of work completed/ in hand with their value during last 5 years, work completion certificate, list of tools and personnel available, details of registration/empanelment with different Institutions etc. The application should reach the Deputy General Manager(Premises),Small Industries Development Bank of India, C-11, G-Block, Bandra Kurla Complex, Bandra(E), Mumbai-400051 on or before 01.02.2017 upto 15:00Hrs

The contractors who shall be found eligible after scrutiny of applications, documents ,site visits to the earlier work , etc. shall be empanelled and tender document for the proposed works shall be issued to them. No other intimation shall be released for issuance of Bids.

The panel of Pre-Qualified contractors shall be normally valid for a period of 3 years but can be extended for another 2 years at the discretion of SIDBI. Contractors whose performance not found satisfactory will be removed from the panel. SIDBI reserves the right to use the said panel for other works also.

Interested contractors who satisfy the criteria should apply with complete details in the following formats.

- I. Bio-data/application-(Format I)
- II. List of works executed and works in hand –(Format II A and II B)
- III. Details of empanelment with other institutions- (Format III)
- IV. Details of Resources (manpower, tools and plant) and infrastructure facilities available- Format-IV

Eligibility Criteria:

1. The contractors/service providers should be based at Mumbai/ Navi Mumbai/Thane . They shall have minimum experience of 3 years in the field of executing similar works. Contractors/service providers who have executed similar

works/empanelled with Banks, Financial Institutions, Public Sector Undertakings and large Corporates will be empanelled.

2. The Contractor/service provider should have satisfactorily , executed one work of similar nature , costing atleast Rs.5.5 lakh or 2 works of similar nature costing at least Rs.3.5 lakh at Mumbai for Commercial/Institutional/Residential each in last 3 years (ending with the last date for receipt of applications)

3. The contractors/service provider should have a professional reputation and the quality of works executed by the contractor should be of acceptable standard. The works assigned to them should have been completed within the prescribed time. SIDBI may inspect the works of Agency to assess quality and other parameters.

4. The contractors are required to attach the requisite satisfactory (proof) documents towards pre-qualification, along with their application. Failure to submit the same may result into rejecting the application. SIDBI reserves the right to cross check the information furnished and may obtain confidential report from the previous clients.

5. SIDBI reserves the right to reject any or all applications at any stage without assigning any reason, thereof.

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Format - I**APPLICATION FORM / BIO-DATA**

1.	Name and address of the Agency, including contact numbers	
2	Nature of constitution of Agency (whether Proprietary / Company / Partnership, furnish full details)	
3	Year of Establishment	
4	Organization profile.	
5	Whether Agency is a Micro / Small Enterprise (MSE).	YES / NO
6	Name of the Proprietor/ Managing Partner/ Director	
	i) Telephone/Mobile No	
	ii) Fax No. / E-mail id :	
7	Income Tax PAN No.(Enclose copy of PAN card and latest income tax return filed)	
7A	Whether Income Tax Return filed for FY 2015-16 Please enclose a copy	
8	Detailed description and value of work done in the past five years and works in hand (to be furnished in the Format-II A & II B)	YES / NO
8A	Total work experience	___Yrs
9	Details of registration / empanelment with Govt. Department / Banks /FIs /PSUs (to be furnished in Format – III)	YES / NO
10	Details of Resources (manpower, tools and plant) and other infrastructure facilities available (to be furnished in Format-IV)	
11	Whether the applicant was blacklisted by any client / agency	Yes / NO If Yes, please furnish details.

Signature :

Date:

Name:

Seal:

Particulars in respect of similar works executed in the last five years

S. No.	Name of the work executed with address	Name and address of the client with contact numbers	Value of work executed in `	Date of completion	Stipulated duration for completion	Actual duration taken for completion	Name of Consultant, if any with contact no.

Please enclose the copies of work order / agreement and completion certificate from the client (employer) for each of the work.

Format - II B

Particulars in respect of similar works in hand

S. No.	Name of the work with address	Name and address of the Client with contact numbers	Value of work in `	Date of award of contract	Stipulated duration for completion	Present status	Name of Consultant, if any with contact numbers

Please enclose the copies of work order / agreement with the client (employer) for eachwork.

Details of Empanelment with other Institutions

S. No.	Name and address of institution with contact No	Category / Type of work for which empanelled	Registered/ empanelled for value of work upto `	Date of empanelment and validity	Details of certificate / letter from the Institution / Bank, etc. if any

Please enclose the copies of letter of empanelment of each organization.

Details of Resources (Manpower, Tools and Plant) / Infrastructure Facilities

1	Details of Manpower	
	(a) Manager / Engineer	
	(b) Supervisor	
	(c) skilled workers	
	(d) unskilled workers	
2	Details of Tools & Plant	
	(a)	
	(b)	
	(c)	
3	Details of infrastructure facilities available	
4	Any other relevant information.	