

Pre-Bid Minutes of Meeting (MoM) Dated: 16 October 2023

Title: CONDUCT STUDY ON FOSTERING GREEN INVESTMENTS OF MSME THROUGH GREEN BONDS.

Project: GREEN BOND STUDY

References: GEM/2023/B/3984631 Dated: 20-09-2023, RfP document available at GEM portal

Bid End Date: 27 Oct 2023; 17:00 hours.

Bid Opening Date: 27 Oct 2023; 17:30 hours.

| S. No. | Ref. Page No. | Bidder Reference | Clarification Sought/Proposed | SIDBI Clarification |
|--------|--|---|--|---|
| 1 | Page 11 Para 8 Scope of Work (h) | Conducting atleast 04 Regional Stakeholder discussions with Industry Associations / MSME Bodies in key identified clusters /sub-sectors - preferably from clusters identified/studied and 1 National Workshop for disseminating the findings of the study among stakeholders. | Our understanding is that SIDBI/ BEE would organize the four regional stakeholder discussions EVENTS with industry associations and MSME Bodies and 1 National Workshop. The selected consultant shall provide the Experts and the expenses for arranging the logistics of these discussion events and National Workshop are not to be budgeted by the Consultant in their Financial Proposal. Kindly confirm. | The entire responsibility of organising / conducting the national and regional workshop is with the consultant and accordingly, the same may be budgeted as part of the financial proposal. |
| 2 | Page 11 Para 8 Scope of Work (g) | To develop standardized model documents for lending ecosystems (Banks and NBFCs) to raise green bonds in India. | Kindly elaborate on this item in scope of work. | Please refer Bid document. |
| 3 | Page 30 Annexure IV – Technical Evaluation Criteria 2. Bidder's Experience | (i) For each completed assignment - 2 Marks (max 10 marks) (ii) For Assignment completed having project size (max. 5 projects will be evaluated): > >Rs. 50 Lakh and upto Rs. 200 lakh (1 marks for each project) > >Rs. 200 lakh (2 marks for each project) | We request you to kindly consider the ongoing projects also. | No Change |

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| 3 | Page 30 Annexure IV – Technical Evaluation Criteria 2. Bidder's Experience | (i) For each completed assignment - 2 Marks (max 10 marks) (ii) For Assignment completed having project size (max. 5 projects will be evaluated): > >Rs. 50 Lakh and upto Rs. 200 lakh (1 marks for each project) > >Rs. 200 lakh (2 marks for each project) | We request you to kindly consider the ongoing projects also. | No Change |
| 4 | Page 34 | Presentation | Our understanding is that the approach, methodology and understanding of the assignment etc. are to be presented in the Presentation, and these are not to be submitted in the Technical Proposal. Kindly confirm. | The technical proposal should elaborate in detail the approach and methodology and understanding of the assignment and a presentation is required to be made by the consultant for the same. |
| 5 | Page 36 Annexure VI | Pre-Contract Integrity Pact | We request to remove the requirement of submitting the Pre-Contract Integrity Pact. As per the format this is to be signed by Bidder and SIDBI. How can we get it signed by SIDBI Officer? Any agreement viz. contract for assignment or NDA etc. are signed with selected bidder only. | As part of Pre-Qualification criteria, the document is required to be submitted/uploaded on portal. |
| 6 | Page 50 | Non-Disclosure Agreement | We request to remove the requirement of submitting the Non-Disclosure Agreement at the Proposal stage. The RFP document is uploaded on the GEM portal and anybody can download this document from that portal. The information given in the RFP document is available in the public domain and is already disclosed to public at large. In the proposal stage we are not performing any task in the Banks properties, and we are not having any access to any plan, document, approval, data or information which is not available in the public domain. | As part of Pre-Qualification criteria, the document is required to be submitted/uploaded on portal. |

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| 7 | Page 57 Annexure XVI | Conformity of Hardcopies | Please advise whether the hard copies of the Technical Proposal and Financial Proposal are also to be submitted. | No, it is not mandatory since being GEM bid. |
| 8 | Annexure-IV: Technical Evaluation Criteria / Methodology 2. Bidders Experience - Evaluation parameter (page 30 of RfP) | Evaluation parameter: Experience in Global projects each of minimum size of ₹50 lakh / Indian projects each of minimum size of ₹25 lakh, in the last 5 years, focusing on Bonds (Sustainability, Impact, Climate, Green), Green Deposits, Environment / sustainability / Climate / Sustainable Development Goals (SDGs) / Green Finance / Clean Finance / Climate Tech / Climate Products / ESG framework / Energy Efficiency / Renewable Energy / Industrial Decarbonization, etc. for Banks / Public Sector Undertakings / Public Institutions / Private Institutions, International Developmental Bodies, etc. | Evaluation parameter: Experience in Global projects each of minimum size of ₹25 lakh / Indian projects each of minimum size of ₹25 lakh, in the last 5 years, focusing on Bonds (Sustainability, Impact, Climate, Green), Green Deposits, Environment / sustainability / Climate / Sustainable Development Goals (SDGs) / Green Finance / Clean Finance / Climate Tech / Climate Products / ESG framework / Energy Efficiency / Renewable Energy / Industrial Decarbonization, etc. for Banks / Public Sector Undertakings / Public Institutions / Private Institutions, International Developmental Bodies, etc. | No Change |
| 9 | Annexure-IV: Technical Evaluation Criteria / Methodology 2. Bidders Experience - Scoring methodology (page 30 of RfP) | Scoring methodology: (i) For each completed assignment - 2 Marks (max 10 marks) (ii) For Assignment completed having project size (max. 5 projects will be evaluated): > >Rs. 50 Lakh and upto Rs. 200 lakh (1 marks for each project) > >Rs. 200 lakh (2 marks for each project) | Scoring methodology: (i) For each completed assignment - 2 Marks (max 10 marks) (ii) For Assignment completed having project size (max. 5 projects will be evaluated): > >Rs. 25 Lakh and upto Rs. 50 lakh (1 marks for each project) > >Rs. 50 lakh (2 marks for each project) | No Change |

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| 10 | Page 12, 8h | Conducting atleast 04 Regional Stakeholder discussions with Industry Associations / MSME Bodies in key identified clusters /sub-sectors - preferably from clusters identified/studied and 1 National Workshop for disseminating the findings of the study among stakeholders. | Kindly clarify the list of tasks that will be under the consultant's scope for the organization of workshops / consultations | The entire responsibility of organising / conducting the national and regional workshop is with the consultant and accordingly, the same may be budgeted as part of the financial proposal. |
| 11 | Page 58, Annexure XVI: Conformity of Hardcopies | The soft-copies of the proposal submitted by us in response to the RFP and the related addendums and other documents including the changes made to the original tender documents issued by the Bank, conform to and are identical with the hard-copies of aforesaid proposal submitted / will be submitted by us, in all respects. | Please specify the list of items to be submitted in hard copy | No, it is not mandatory since being GEM bid and all requisite documents are also to be uploaded on GEM portal. |
| 12 | Page 12, 8f | Detailed plan on usage of proceeds in the MSME Clusters especially sectoral / sub-sectoral level distribution / utilization plan. | The agency shall use the secondary data including Cluster EE mapping done by BEE and similar theme activities by other agencies. Generally cluster EE mapping documents focus in low hanging EE option and have limited focus on technologies that may contribute in emission reduction to a larger degree. Is consultant expected to base the sector/sub sectoral plan on existing report or consultant is expected to do some primary research while working with at select clusters. | No Change. The statement looks like more on approach side. The consultant may elaborate in detail on the proposed approach and methodology for delivering the assignment. |

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| S. No. | Ref. Page No. | Bidder Reference | Clarification Sought/Proposed | SIDBI Clarification |
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| 13 | Page 31, Annexure IV | <p>2. Bidder experience: Experience in Global projects each of minimum size of ₹50 lakh / Indian projects each of minimum size of ₹25 lakh, in the last 5 years, focusing on Bonds (Sustainability, Impact, Climate, Green), Green Deposits, Environment / sustainability / Climate / Sustainable Development Goals (SDGs) / Green Finance / Clean Finance / Climate Tech / Climate Products / ESG framework / Energy Efficiency / Renewable Energy / Industrial Decarbonization, etc. for Banks / Public Sector Undertakings / Public Institutions / Private Institutions, International Developmental Bodies, etc.</p> <p>1. For each completed assignment - 2 Marks (max 10 marks)</p> <p>2. For Assignment completed having project size (max. 5 projects will be evaluated):</p> <p>>Rs. 50 Lakh and upto Rs. 200 lakh (1 marks for each project)</p> <p>>Rs. 200 lakh (2 marks for each project)</p> <p>Total marks will be summation of (i) and (ii).</p> | Just to confirm, bidder may showcase same set of 5 projects for point 1 and 2. Please confirm | Yes |