

Pre-bid Queries received and Clarifications from SIDBI

Request for Empanelment
Of Consultants for Preparation of Project Profiles for Udyamimitra Portal
(RfE No: 400/2020/1501/BYO/UMV)

Sr. No.	Page	Clause No.	Clause	Query	SIDBI' Reply
1.	24	4.2 Evaluation of Technical Aids	First Stage of Technical Evaluation: Presence of adequate In-house Technical and financial expertise for the assignment a) Yes b) No (To be submitted by supporting documents like qualification and experience of resources employed by firm/company and their work experience)	What are the exact technical expertise required for the assignment?	We expect the bidders to have expertise in MSME domain including handling project profiles assignments.

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2.	24	4.2 Evaluation of Technical Aids	Second Stage of Technical Evaluation: Presentation on brief review of existing profiles and feedback / suggestions	Should the reviews be for all the 325 profiles?	Yes, a brief review of existing profiles is expected and bidder should come up with suggestions on improvement/modification/deleti on etc of existing profiles.
3.	25	4.2 Evaluation of Technical Aids	Second Stage of Technical Evaluation: The bank would request the respondents to present and demonstrate their capability and understanding of scope.	We will be required to present and demonstrate their capability and understanding of scope after or before the eligibility is met?	All the eligible bidders need to make presentation.
4.	14	4.1 Pre- qualification / eligibility criteria	Bidder should have been in existence for a minimum period of 3 (three) years in India as on 31st March 2019.	Given the nature of the project and the expertise it requires, it is suggested that the number of years of experience of the bidding firm may be increased from 3 years	This criterion has been stipulated to ensure maximum participation. The same may not be modified.

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				to minimum period of 10 years. This will also ensure participation of reputed/ quality consultants.	
5.	14	4.1 Pre-qualification / eligibility criteria	Copy of audited financial statements for the last three financial years (FY 2016- 17, FY 2017-18 and FY 2018-19)	It is requested that the bidders may be allowed to furnish provisional audited financial statement for the FY 2018-19, in case the final audited statements are not available for this financial year	CA Certified provisional audited financial statement for the FY 2018-19 may be submitted, in case the final audited statements for FY 2018-19 are not available.
6.	14	4.1 Pre-qualification / eligibility criteria	The bidder should have: a) The experience in the filed of preparation of project reports/ project feasibility reports/ project profiles/ consultancy services in the MSME domain b) Undertaken similar assignment	It is requested to clarify that whether the bidder needs to showcase projects of past 3 years for both the criteria a) and b	Yes, No limit for the number of projects to be showcased.

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			as per scope of work		
7.	16	Note	Cut-off date for the eligibility criteria mentioned at clause 4 to be taken as August 31, 2019 (please change the date as we are in September) unless otherwise specified	It is requested to provide clarity on the cut-off date for the pre-qualification eligibility criteria mentioned at clause no. 4 as the date mentioned in the RfE is of August 31, 2019.	It is August 31, 2019.
8.	17	4.2 First stage of technical evaluation - Capability and Experience	No. of projects as per the Scope of Work, handled. a) More than 5 projects b) More than 2 and upto 5 projects c) Upto 2 projects	It is requested to clarify that whether the bidder needs to showcase projects which they have taken in the past 3 years or there is no limit. against this criterion	No limit for the number of projects to be showcased.

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9.	17	4.2 First stage of technical evaluation - Capability and Experience	Awards and Accreditations d) More than 5 awards e) More than 2 and upto 5 awards f) Upto 2 awards g) Nil	It is requested to provide clarity on relevant type/category/sort of awards and accreditations the bidder needs to include in their response.	All awards and accreditations in MSME domain may be included.
10.	17	4.2 First stage of technical evaluation - Capability and Experience	Presence of adequate in-house technical and financial expertise for the assignment h) Yes – 10 marks i) No – 0 marks <i>(To be substantiated by supporting documents like qualification and experience of resources employed by firm / company and their work experience)</i>	Please clarify the total number of in-house technical and financial experts, the bidder needs to propose to score maximum marks under technical evaluation. It is requested to clarify on the minimum number of marks required to be scored	There is no specific number of resources stipulated. No minimum marks stipulated. All the bidders who qualify the eligibility criteria would be subjected to both the stages of Technical Evaluation.

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				under technical evaluation (out of 65) to qualify for the second stage i.e. presentation	
11.	18	4.2 Final empanelment of the eligible bidder	The bidders with the highest Scores will be empaneled (Top five agencies or as decided by SIDBI)	It is also requested to provide clarification on parameters that will be adopted for evaluation, in case more than 5 bidding firms achieve the same score	Eligibility and evaluation parameters are given in RfE . The decision of the Evaluation Committee in the evaluation of responses to the RfE shall be final.
12.	28	Annexure I (Proposal Format)	I. MSME Consultancy Projects Experience (use tabular form) a. Name of Organization b. Address c. Contact Person d. Project Name and Scope e. Duration of Assignment – Start Date/ End Date f. Order value of the project	It is requested that the clarity may be provided on the following: a) As per Pt. I mentioned under Annexure – II, does the bidder need to showcase MSME consultancy projects which the firm had undertaken in the last 3 years? b) Which format the bidder needs to follow to showcase their technical experience. The format mentioned in Pt. I of Annexure I is	(a) No limit for the number of projects to be showcased. (b) Format as per Annexure III may be used. (c) At least the first page of Ann I should necessarily be on letter head of the bidder. (d) Heading of Annexure III mentions “Format for Relevant Engagements” which means assignments as per scope of work as well as related consultancy assignments.

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			<p>J. Response to the eligibility criteria at S. No 4.1 of this RFE</p> <p>K. Response to the Technical Criteria given at S.No. 4.2 of this RFE</p>	<p>different than the format mentioned in Annexure III of the RFE. Please give clarity on the same.</p> <p>c) Also, as per the existing format mentioned under Annexure I, all credentials shall be placed on the letter head of the company. Please give clarity on the same.</p> <p>d) Lastly, as per the format given on Annexure - III, the authority has not mentioned the Scope of Work. Please clarify.</p>	
13.	14	4.1.4. (a)	<p>The Bidder should have</p> <p>9a) The experience in the field of Preparation of project reports/ project feasibility</p>	<p>As per RfE, item no. 4.1.4. (a) "the Bidder should have the experience in the field of Preparation of project reports/ project feasibility reports /</p>	<p>We do not propose to modify selection criteria.</p>

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			reports / project profiles / consultancy services in the MSME domain.	<p>project profiles / consultancy services in the MSME domain.</p> <p>As mentioned in the introductory paragraph, CFL has deep foot prints in the Infra Sector, which are basically very large projects with Total Project Cost ranging up to Rs 12000 Cr and above.</p> <p>Since the bid is calling applications from Consultancy companies associated with MSME domain companies, we are handicapped for having experience in larger projects. We request you to modify the selection criteria by prescribing the minimum threshold in terms of investment in</p>	

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				Plant and Machinery / Equipment. This would also help SIDBI in getting wider response and participation.	
14.	5	Important Information	Last date for submission of proposals	We are having continuous holidays due to the on going Navaratri Puja festival across India. In view of the above, to enable us to give the proposal, we seek extension of the last date for submission of proposal from 14th Oct, 2019 by 10 days i.e. upto 24th Oct, 2019.	The last date for submission of proposal remains 14th Oct, 2019.
